

PUTNAM COUNTY BOARD OF COMMISSIONERS

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117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Tuesday, August 20, 2019 ♦ 6:30 PM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Invocation
3. Pledge of Allegiance (DB)

Budget Public Hearing

4. Presentation of Proposed FY20 Budget (staff-CM & Finance)
5. Comments from Commissioners and/or Staff
6. Comments from the Public

Regular Business Meeting

7. Public Comments
8. Approval of Agenda
9. Consent Agenda
 - a. Approval of Minutes - August 2, 2019 Regular Meeting (staff-CC)
 - b. Approval of Minutes - August 2, 2019 Executive Session (staff-CC)
 - c. Approval of Minutes - August 9, 2019 Budget Work Session (staff-CC)

Reports/Announcements

10. County Manager Report
11. County Attorney Report
12. Commissioner Announcements

Executive Session

13. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate
14. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting
15. Action, if any, resulting from the Executive Session

Closing

16. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Item Attachment Documents:

- 9. Consent Agenda
 - a. Approval of Minutes - August 2, 2019 Regular Meeting (staff-CC)
 - b. Approval of Minutes - August 2, 2019 Executive Session (staff-CC)
 - c. Approval of Minutes - August 9, 2019 Budget Work Session (staff-CC)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days before the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Item #9.

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, August 2, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, August 2, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp
- Commissioner Trevor Addison

STAFF PRESENT

- County Attorney Adam Nelson
- Deputy County Manager Lisa Jackson
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order
Chairman Webster called the meeting to order at approximately 9:03 a.m.
(Copy of agenda made a part of the minutes on minute book page _____.)
2. Invocation - Rev. Ford G'Segner
Rev. Ford G'Segner gave the invocation.
3. Pledge of Allegiance (DB)
Commissioner Brown led the Pledge of Allegiance.

Item #9.

4. Special Presentations

a. Census Proclamations

Two resolutions were presented regarding the 2020 Census: 2020 Census Partnership and Creation of the 2020 Putnam County Complete Count Committee. These were presented to Mr. Bob Landau, Chairman of the Complete Count Committee, Mr. Stanley Williams, Census Partnership Specialist, and Ms. Janet Lee, Census Partnership Specialist.

b. Departmental Report - Health Department

Putnam County Health Department made their departmental presentation with Nurse Manager Peggy Petitt and Office Manager Irene Mitchell discussing the many services that the Health Department provides. In addition, Environmental Health Manager Kathryn Hill discussed the environmental services that are offered.

c. Departmental Report - Human Resources

Human Resources Director Cynthia Miller gave an update on her department. She highlighted the health screenings that are being done as part of the wellness program and explained a new webinar she has prepared to educate employees on the 'Employee Self Service' program. In addition, Jasper County Clerk Sharon Robinson presented Mrs. Miller with a certificate for completing the requirements to become a Certified Human Resources Manager.

Regular Business Meeting

5. Public Comments

None

6. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

7. Consent Agenda

a. Approval of Minutes - July 16, 2019 Regular Meeting (staff-CC)

b. Approval of Minutes - July 16, 2019 Executive Session (staff-CC)

c. Approval of Minutes - July 19, 2019 Budget Work Session (staff-CC)

d. Approval of Minutes - July 22, 2019 Budget Work Session (staff-CC)

e. Authorization for Chairman to sign ACCG-GSIWCF and ACCG-IRMA Safety Discount Verification Forms (staff-HR)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

8. Recommendation for Appointment to Region 5 EMS Council (staff-CC)
Motion to recommend Shane Hill for appointment to the Region 5 EMS Council.
Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.
Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,
Commissioner Addison

9. Ratification of Appointment of Rebecca Rocker to the Courthouse Landscaping Committee (DB)

Commissioner Brown explained that he felt the committee would be better served with Mrs. Rebecca Rocker taking his place on the committee. Chairman Webster advised that he has approved that appointment and needs ratification from the board.

Motion to ratify the appointment of Rebecca Rocker to the Courthouse Landscaping Committee.

Motion made by Commissioner Brown, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,
Commissioner Addison

Reports/Announcements

10. County Manager Report
No report

11. County Attorney Report
No report

12. Commissioner Announcements
Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: none

Commissioner Addison: none

Chairman Webster: none

Executive Session

13. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

Motion to enter Executive Session for litigation purposes.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,
Commissioner Addison

Meeting closed at approximately 9:53 a.m.

Item #9.

14. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and sign the affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison

(Copy of affidavit made a part of the minutes on minute book page _____.)

Meeting reconvened at approximately 11:00 a.m.

15. Action, if any, resulting from the Executive Session

Motion to authorize the Chairman to sign a Resolution Concerning the Rezoning Action of the BOC.

Motion made by Commissioner Sharp, Seconded by Commissioner Addison.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

(Copy of resolution made a part of the minutes on minute book page _____.)

Closing

16. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Addison.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp,

Commissioner Addison

Meeting adjourned at approximately 11:06 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



Office of the County Clerk
117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
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The draft minutes of the August 2, 2019 Executive Session are available for Commissioner review in the Clerk's office.

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Budget Work Session

Minutes

Friday, August 9, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam County Board of Commissioners met on Friday, August 9, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp
- Commissioner Trevor Addison

STAFF PRESENT

- County Manager Paul Van Haute
- Deputy County Manager Lisa Jackson
- County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Webster called the work session to order at approximately 9:02 a.m. He announced an addition to the agenda for an update on road projects.

(Copy of agenda made a part of the minutes on minute book page _____.)

Budget Work Session

2. Budget Discussions

Various budget requests were discussed. Comments were made by Bob Betzel, Tom Thompson, Glenda Ridley, Judy Fain, and Tony Franklin for Putnam General Hospital, Irene Mitchell and Glenda Ridley for the Health Department, Ed Waggoner and Terry Schwindler for the Putnam Development Authority, and Gary McElhenney for the Coroner’s office. Finance Director Cook advised that she needs all changes requested by the BOC by Wednesday morning, August 14, 2019. No action was taken.

Item #9.

2.5 Update road projects

Chairman Webster talked to Larry Kaiser yesterday and reported the following:

- The concept for a proposed right turn lane from Old Phoenix Road to Highway 44 has been essentially approved by GDOT. We anticipate final approval from GDOT within 30 days. The county will handle the bid process for the project.
- The GDOT office in Tennille advised that with a few tweaks, they would be willing to recommend approval of the proposed traffic light at Scott Road and Highway 44, without the extension of Scott Road. The Atlanta office will, however, make the final decision. Once Highway 44 is four-laned, the extension will probably be required.

No action was taken.

County Manager Van Haute reported on two additional issues:

- The bridge repair on Glenwood Springs Road has run into an issue with remnants of the old dam still being there and causing a backup when it rains a lot. The contractor advised this would require an additional \$38,000 to repair. The additional work will more than likely be bid out.
- He toured the old EPWSA water plant with the Fire Chief and it needs a lot of work. He believes we will incur a lot of expense to convert it to a fire training facility.

No action was taken.

Closing

3. Adjournment

Chairman Webster adjourned the meeting at approximately 11:10 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

Item #9.